



No. 9/7/2008-Adm.III

भारत सरकार

Government of India

विद्युत मंत्रालय

Ministry of Power

Shram Shakti Bhawan, Rafi Marg, New Delhi – 110001

Telephone No. 23715507; FAX No. 23717519

Date: 10.09.2009

To

As per List

Subject: Annual Maintenance Contract (AMC) for repair/maintenance of electrical items/appliances in the Ministry of Power.

I am directed to say that Ministry of Power intends to enter into Annual Maintenance Contract for repair/maintenance of electrical items/appliances. The General Terms & Conditions and the details of work required to be undertaken may be seen in Annexure-I and Annexure-II

2. The firms who are in the field of above mentioned work and fulfill the desired Terms & Conditions and having sufficient prior experience in the field may submit their quotations in a sealed cover superscripted as "Quotation for AMC for repair/maintenance of electrical items/appliances" addressed to the Under Secretary(GA), Ministry of Power, Room No.22, Ground Floor, Shram Shakti Bhawan, Rafi Marg, New Delhi so as to reach latest by 3.00 P.M. on 24th September, 2009. The quotations should accompany an Earnest Money Deposit (EMD) of Rs. 5,000/- (Rs. Five Thousand only) in the form of Demand Draft in favour of the Pay & Accounts Officer, Ministry of Power payable at New Delhi. The quotations will be opened on the same day at 4.00 P.M.

3. The Ministry of Power reserves the right to cancel any or all of the Tenders without assigning any reason.

Encl: As above.

Yours faithfully,

(K.B. NAYYAR)

Section Officer

Tel: 23358267

GENERAL TERMS & CONDITIONS

1. The successful firm will normally be required to do the work for the period 1.10.2009 to 30.09.2010 or from the actual date of award of contract for a period of one year.
2. The work is to be carried out in the office premises of this Ministry i.e. Shram Shakti Bhawan and Nirman Bhawan. Only such work which cannot be done in the office premises would be allowed to be done out side and no extra charge will be paid on this account.
3. It will be responsibility of the contractor to depute one good electrician on regular basis to this Ministry for doing the repair work as and when the need for it arises.
4. The room heaters/heat convectors and other electrical appliances are to be repaired within a reasonable time but in no case later than one day.
5. The contract is liable to be terminated without serving any notice, if the services of the firm are not found to be satisfactory.
6. The Contractor shall be responsible for the conduct/integrity of person deputed for maintenance/repair work in the building and will also be responsible for any act of omission or commission on his part. He will be responsible for his police verification.
7. The Contractor shall not appoint any sub-contractor for the work under any circumstances.
8. The payment will be released on monthly basis by cheque after making penal deductions, if any, for lapses on the part of contractor as mentioned above.
9. Before commencement of contract, the contractor shall submit the "Performance Security Deposit (PSD) amounting of 10% of the total annual charges with this Ministry. The PSD may be in the form of Demand Draft/ Pay Order or fixed deposit receipt at least for period of 12+2 months from the date of commencement of the contract from any nationalized bank in favour of the "Pay & Accounts Officer, Ministry of Power, Government of India, New Delhi. The PSD would be refundable after successful completion of the contract.

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10. The contract will be valid for a period of 12 months. In case the services of the contractor are not found satisfactory or contractor fails to comply with any of the terms and conditions of this contract or commit any breach of contract, the Ministry of Power may terminate the contract at any time. In such an eventuality, the security deposit submitted to the Ministry of Power by the contractor will be forfeited. However, on successful completion of the contract, this Ministry may extend the contract for a further period ranging from 3 months to one year.
11. This Ministry reserves the right to reject any quotation in whole or in part without assigning any reason thereof.

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List of Items to be undertaken by the contractor

Sl. No.	Items	Amount in Rs.
A	Repairing of Heater	
1.	Service Charge	
2.	Heating Rode (element)	
3.	Change of Reflector	
4.	Change of New Wiring	
5.	Change of Heat Connector	
B	Repairing of Heat Covector:	
1.	Service Charge (labour charge)	
2.	Change of element	
3.	Change of Thermostat	
4.	Change of Rotary Type switch	
5.	Change of Piano Type switch	
6.	Change of Fan Motor	
7.	New wiring complete	
C.	Repairing of Electric Kettle/Hot Case:	
1.	Service Charge	
2.	Change of Kettle Element	
3.	Change of Kettle Connector	
D.	Providing of Heat Convactor, Heater, Hot Case, Electric Kettle	
1.	Heat Convactor (USHA)	
2.	Heat Convactor (I.S.I)	
3.	Heater Single Rod	
4.	Heater Double Rod	
5.	Hot Case (Small)	
6.	Hot Case (Big)	
7.	Electric Kettle	
E.	Repair of Pedestal/Stable/Wall/Ceiling Fan / Electric Kettle	
1.	Service Charge (labour Charge)	
2.	Motor Rewinding of Padestal/Table/Wall Fan	
3.	Motor Rewinding of Ceiling Fan	
4.	Motor Rewinding of exhaust Fan.	
5.	Change of Bush/Shaft of Pedestal/table/wall fan	
6.	Change of Bearing in Ceiling/exhaust fan	
7.	Change of Capacitor 2.5 MFD	
8.	Change of Capacitor 4.0 MFD	
9.	Change of complete switch set	
10.	Change of Pedestal/Table/ Wall fan blade	
11.	Change of fan blade of exhaust fan - 12"	

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12.	Change of fan blade of exhaust fan- 15"	
13.	Change of fan blade of exhaust fan-18"	
14.	Change of Frame of exhaust fan-12"	
15.	Change of Frame of exhaust fan- 15"	
16.	Change of Frame of exhaust fan-18"	
17.	Change of Jali of Pedestal/wall/table fan	
F.	Repair of Table Lamp.	
1.	Service charge (labour charge)	
2.	Change of tube C.F.L. 9 watt (Philips)	
3.	Change of tube C.F.L. 11 watt (Philips)	
4.	Change of Choke of C.F.L. 9 watt (Philips)	
5.	Change of Choke of C.F.L. 11 watt (Philips)	
6.	Change of Switch	
7.	Change of tube holder	
8.	Change of New Wiring	
G.	Repairing of Tube light	
1.	Service charge (labour) of single rode tube light	
2.	Service charge (labour) of Optical tube light	
3.	Change of holder	
4.	Change of Starter	
5.	Change of choke (Osram)	
6.	Change of choke (Philips)	
7.	Change of Starter holder	
8.	Change of Phatti of tube light (Single rode)	
9.	Change of Phatti of tube light (double rode)	
10.	Change of tube rode (Philips)	
11.	New wiring of tube light	
12.	Providing of Tube light set single rode (40 watt)	
13.	Providing of Tube light set single rode (20 watt)	
H.	Repairing of Call bell	
1.	Service Charge (Labour charge)	
2.	Providing of New Remote bell	
3.	Providing of new new Door bell	
4.	Providing of new table switch	
5.	Providing of Remote Bell with two Remote	
6.	Providing of Remote Bell with three Remote	
I.	Repairing of Extension (Power) Board/Strip	
1.	Repairing (Labour) charge of extension board	
2.	Change of 15 AMP Switch	
3.	Change of 15 AMP socket	
4.	Change of 5 AMP switch	
5.	Change of 5 AMP socket	
6.	Change of Board sheet	
7.	Change of Board (wooden)	
8.	Change of Board (steel)	

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9.	New wiring of extension board	
J.	Providing/Change of new Multi/Metal Plugs	
1.	Providing of 15 Amp. Plug	
2.	Providing of 5 Amp. Plug	
3.	Providing of 15 AMP Multi Plug	
4.	Providing of 5 AMP Multi Plug	
5.	Providing of 5 AMP. 2 Pin Plug	
6.	Providing of 5 AMP. Multi Pin Plug	
7.	Providing of Male Female Plug	
8.	Providing of Metal Plug (A.C. Plug)	
9.	Providing of A.C. Box	
K.	Change of wire	
1.	Change of 3 core wire (per mtr.)	
2.	Change of 3 core Cotton wire (per mtr.)	
3.	Change of flexible wire (per mtr.)	
4.	Change of Antenna wire (per mtr.)	
5.	Change of Cable wire (per mtr.)	
6.	Change of 1 mm wire (per mtr.)	
7.	Change of 2 mm wire (per mtr.)	
8.	Change of 4 mm wire (per mtr.)	
9.	Change of 6 mm wire (per mtr.)	
10.	Change of 3 core A.C. wire (per mtr.)	
L.	Providing & fixing of Plastic Channel	
1.	Fixing of Plastic channel	
2.	Providing & fixing of Plastic Channel 1.5 Inch	
3.	Providing & fixing of Plastic Channel 2 Inch	
M.	Providing of M.C.B.	
1.	Providing of MCB single pole 9 AMP	
2.	Providing of MCB single pole 16 AMP	
3.	Providing of MCB single pole 20 AMP	
4.	Providing of MCB single pole 25 AMP	
5.	Providing of MCB single pole 32 AMP	
6.	Providing of MCB single pole 63 AMP	
N.	Providing of Gang Box	
1.	Providing Gang Box single point	
2.	Providing Gang Box 1+1	
3.	Providing Gang Box 2 +1	
4.	Providing Gang Box 3+1	
5.	Providing Gang Box 4+1	
O.	Providing of Bulb	
1.	Providing 100 watt bulb (Ordinary)	
2.	Providing 60 watt bulb (Ordinary)	
3.	Providing 40 watt bulb (Ordinary)	
4.	Providing 0 watt bulb (Ordinary)	
5.	Providing 100 watt bulb (Philips) SPOTONE	

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6.	Providing 15 watt Mercury bulb (Philips)	
7.	Providing C.F.L. 28 watt bulb (Surya)	
8.	Providing C.F.L. 36 watt bulb (Surya)	
9.	Providing C.F.L. 18 watt bulb (Surya)	
10.	Bulb Holder	
11.	Wire setting of the Room	
P	PROVIDING OF...	
1.	Emergency Light (Surya)	
2.	Emergency Light (Plihips)	
3.	Fan Regulator Switch type	
4.	Engagement Light	
5.	CFL Tube Rod	
6.	CFL Tube Light Set	
7.	New Extension Board (2 point)	
8.	New Extension Board (4 point)	
9.	New Extension Board (6 point)	
10.	Power Strip 4 points (Steel)	

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