

No.6/2/2006-Adm-III
Government of India
Ministry of Power

Shram Shakti Bhawan, Rafi Marg,
New Delhi, the 12th January, 2007

To

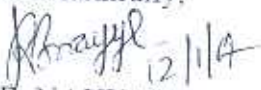
Sub: Invitation of quotation for purchase of stationery items for use in the
Ministry of Power.

Sir,

This Ministry intends to purchase various items office use as per list
annexed.

2. Rates for each item should be quoted with brand name. Rates without brand name will not be considered. The rates quoted should also include all the charges including VAT. Quotations will be cancelled if rates are quoted excluding VAT and other charges, if any.
3. If you are interested to supply these items on credit, with a credit rotation of at least one month, you may please quote your best rates.
4. Sample of the items can be available with the undersigned and can be inspected on any working day between 11.00 AM to 1.00 PM.
5. The quotations should be sent in a sealed cover marked "Quotations for the purchase of stationery items in the Ministry of Power" addressed to the Under Secretary (GA), Ministry of Power, Room No.22, Ground Floor, Shram Shakti Bhawan, Rafi Marg, New Delhi-110001. The last date for submission of quotations is **1st February, 2007 up to 12.00 PM**. The quotations will be opened on **2nd February, 2007** in Room of Under Secretary (GA), Ministry of Power, Room No.26 (Ground Floor, B Wing) at 4.00 PM.

Yours faithfully,


(K.B. NAYYAR)
Section Officer

For NIC - may please be posted on web site of
the Ministry.

Sl.No.	Name of the item/Brand	Rate
01	Pilot Pen V5 (30-blue & 10 each green, red, black)	
02	Uni Ball (Blue, Black, Green, red)	
03	Shorthand Note Book Neelgagan/Hans 250 pages	
04	Fevi Sticks 15 gm Kores	
05	SOLO CH-101 Folders	
06	SOLO RC-601 folders	
07	NEO-307 Foders	
08	SOLO PL 301 Folders	
09	Stapler Kangaro HD-45	
10	Stapler Kangaro-No.10	
11	Plastic Folder Solo CH-101 self colour	
12	Highlighter (Florescent colour only)	
13	U Clips plastic quoted	
14	Marker Pen Luxer	
15	Register 4 Qr.	
16	Sketch Pen (Big) Good quality	
17	Removable Adhessive Stick (Film Index) small Broad	
18	Note Book (Kendriya Bhandar)	
19	Double Punch Kangaroo	
20	Stapler 2" Kangaroo	
21	Stapler Media Size (Kangaroo)	
22	Pin cushion	