

GOVERNMENT OF INDIA
Ministry of Power
Shram Shakti Bhawan, Rafi Marg, New Delhi: 110 001.

Terms and Conditions for Quotations.

GENERAL

The quotation for the supply of stores should be on firms letterhead, addressed to the Under Secretary (Gen.), Ministry of Power, Govt. of India, New Delhi.

2. The Ministry of Power does not bind itself to accept the lowest quotation and reserves its right to reject any or all the quotations without assigning any reason thereof. Ministry of Power also reserves the right to order for the whole quantity or a part thereof and the supplier shall be required to honour the ordered supply at the same quoted rates.

3. The price quoted should be alongwith exhaustive break-up of the taxes, duties, levies, excise etc. whichever is applicable. Incomplete quotations shall not be considered.

SPECIFICATIONS:

4. The goods quoted should be of standard quality and should strictly conform to the specifications of Ministry of Power. The make and other details should invariably be mentioned by the tenderers where no specific make has been asked for by the Ministry of Power.

5. The gauge of the sheet used in the compactors should be of 20-22 gauge, i.e. 20 gauge sheet may be used in the doors and 22 gauge sheet may be used in the shelf etc.

6. The quotations should be accompanied with the detailed literature, specifications, drawings, reference to Codes/ Standards and whatsoever deemed necessary to make the offer self explanatory. The quotation which lacks clarity about the stores tendered for, is liable to be rejected.

7. It will be responsibility/part of the job of the firm to level the floor properly before installation of the Compactors to ensure their smooth functioning.

8. The firm on their own shall not be allowed to make any changes in the original specifications and other terms and conditions once offered by them, unless approved and communicated by the Ministry of Power.

VALIDITY:

9. The Validity of the quotations shall be minimum of 90 days in the first instance from the date of opening of the tenders.

10. The quotation should be accompanied with Earnest Money Deposit of Rs. 10,000/- in the form of Demand Draft drawn in favour of The Pay & Accounts Officer, Ministry of Power, Govt. of India, New Delhi. Quotations without Earnest money shall be outrightly rejected.

11. The EMD of the unsuccessful tenders shall be refunded after necessary official formalities and the one (s) whose quotations are accepted or are kept in panel, shall be refunded after the completion of the guarantee/warranty period as specified in the final supply order issued in their favour/ or as the case may be.

12. EMD of those tenderers who either do not supply the ordered goods within the stipulated period of supply or refuse to supply or do not respond to this Office or do not supply the goods as per the ordered specifications and so on, shall be forfeited and supply order cancelled.

GUARANTEE

13. Guarantee period should not be less than one year from the date of installation of compactors. Firms willing to offer guarantee/ warranty for more than one year should write so specifically in the their quotation letter. Defects, if any should be promptly attended to by the supplier when brought to his notice during the guarantee period.

PAYMENT

14. Neither advance payment nor payment on proof of dispatch will be made to the parties. 95% payment shall be released after satisfactory installation of the compactors. Balance payment of 5% shall be released from the date of completion of Guarantee/ Warranty period of one year from the date of installation.

INSPECTION

15. The goods supplied/ installed will be inspected by the Deputy Secretary (Administration). If any defect or non-confirmation of the prescribed specifications of the goods, as may be observed during inspection may be removed by the firm. However, if the firm(s) is/are not able to remove the initial defects to the entire satisfaction of this Office within one month of the issue of the defect report, the supply order shall be cancelled and the Earnest Money forfeited.

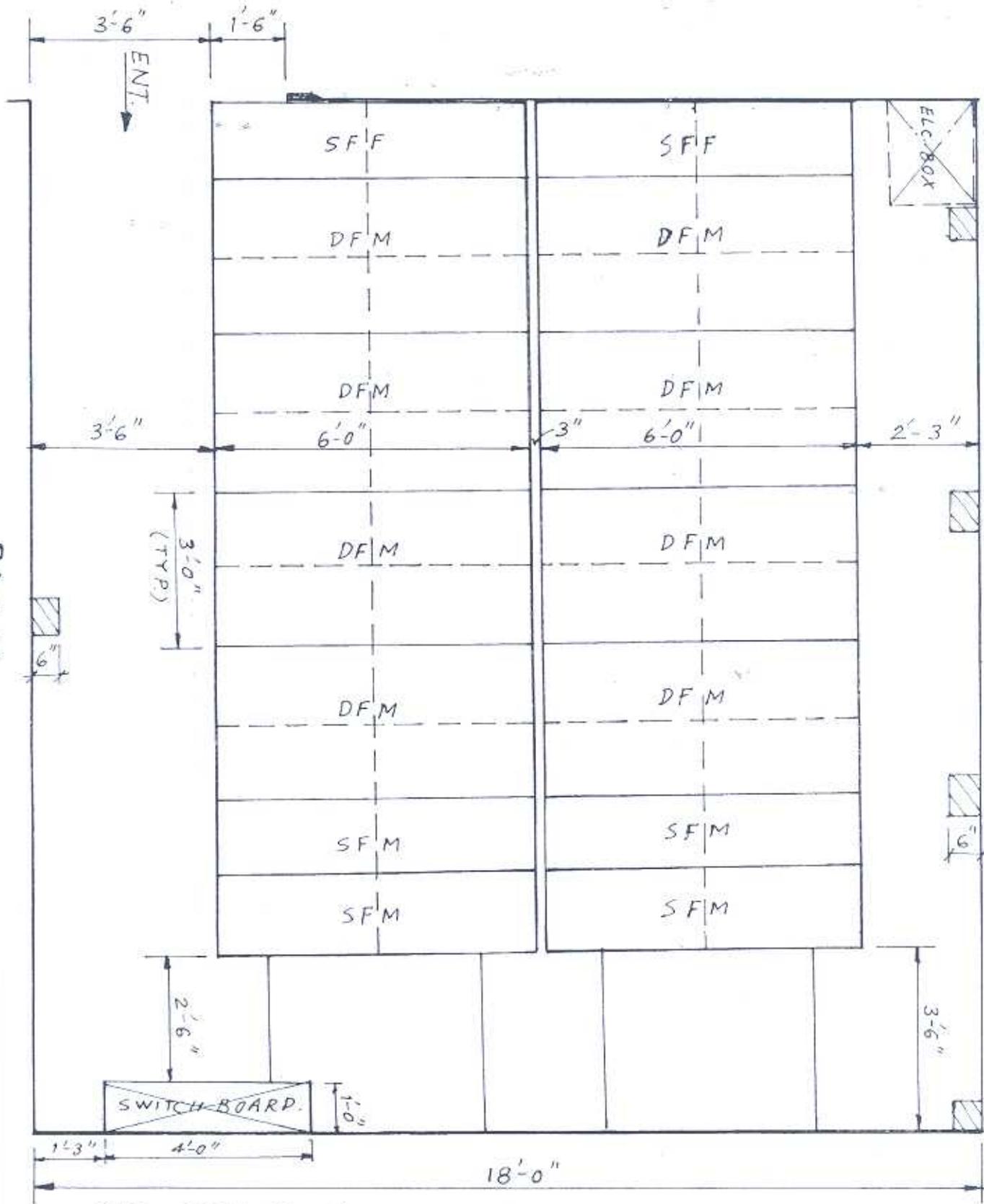
SPECIFICATIONS FOR COMPACTORS/ RECORD SAVER

(Compact mechanical driven)

1. SFFD (Singal Face Fixed) 82"x36"x18"
2. SFMD(Singal Face Movable) 82"x36"x18"
3. DFMD (Double Face Movable) 82"x36"x36"
4. Compact Shelf (36"x18")

Note : There should be five shelves of 20 Gauge sheet in each compactor.

(27.12.06)



PLAN

MINISTRY OF POWER

SFF → Single face fixed - Total 4
 DFM → Double Face Moving - Total 32
 SFM → Single Face Moving - Total 8

Total 44 No.

COMPACTOR
 SFF = 2
 DFM = 8
 SFM = 4