



2-18/18/2017-Adm.II

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Government of India

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Ministry of Power

Shram Shakti Bhawan, Rafi Marg, New Delhi

Date: 31<sup>st</sup> August, 2018**ORDER**

In terms of the Sexual Harassment of Women at Workplace (Prevention, Prohibition and Redressal) Act, 2013 and with the approval of Competent Authority in Ministry of Power, it has been decided to reconstitute the Internal Complaint Committee as under:

- |    |                                      |   |             |
|----|--------------------------------------|---|-------------|
| 1. | Smt. Meera Shekhar, Deputy Secretary | - | Chairperson |
| 2. | Smt. Anita Saini, Under Secretary    | - | Member      |
| 3. | Shri S.Benjamin, Under Secretary     | - | Member      |
| 4. | Smt.Himalini Parashar, PPS           | - | Member      |
| 5. | Shri Chandan Kumar, Section Officer  | - | Member      |
| 6. | Representative of AIDWA*, New Delhi  | - | Member      |

[\* All India Democratic Woman Association, 121-VP House, Rafi Marg, New Delhi (NGO)]

2. The Committee will examine the complaints regarding sexual harassment of women employee(s) in the main Secretariat of the Ministry of Power and, if necessary, conduct an enquiry. On completion of the same, the Committee will submit its findings to Joint Secretary (Adm.) for further necessary action.

3. The Committee will make itself effective and functional at all times. It should also meet once a quarter even if there is no live case and review the preparedness to fulfill all requirements of Vishaka Judgement in the Ministry.

4. The Committee will also submit an annual report of the complaints received and action suggested by the Committee to Administrative Wing of the Ministry.

5. The Committee will discharge its duties given in the Sexual Harassment of Women at Workplace (Prevention, Prohibition and Redressal) Act, 2013, as amended from time to time, and instructions thereon.

*o/c Issued*  
*4/9/18*

*Satinder Kaur*  
(Satinder Kaur)

Under Secretary to the Govt. of India  
Tele: 23715327

To

1. Chairperson & Members of the Committee. With a copy of the Sexual Harassment of Women at Workplace (Prevention, Prohibition and Redressal) Act, 2013
2. OSD to MOS(I/C) for Power
3. PPS to Secretary (P)/PPS to AS(SP).
4. All Officers, Sections and staff members of the Ministry of Power.
5. All India Democratic Woman Association, 121-VP House, Rafi Marg, New Delhi (NGO).
6. National Commission for Women, Deen Dayal Upadhyay Marg, New Delhi.
7. M/o Women & Child Development (Women Welfare Division), Shastri Bhawan, New Delhi.
8. Department of Personnel & Training (Establishment Division), North Block, New Delhi.
9. V&S Section, Ministry of Power.
10. NIC Cell, M/o Power. The copy of the order may be posted on Ministry's web-site.
11. Order File/Personal Files.