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निविदा प्रपत्र

Bid Document

Tender for Comprehensive Annual Maintenance Contract (CAMC) of various telephone Systems and Peripherals for Ministry of Power

निविदा संख्या 10/12 /2008- प्रशा. III

Tender No. 10/12 /2008- Admn. III

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August, 2008

भारत सरकार

विद्युत मंत्रालय

श्रम शक्ति भवन, रफि मार्ग

नई दिल्ली-110001

Government of India

Ministry of Power

Shram Shakti Bhawan

Rafi Marg, New Delhi-110001

(Visit us at www.powermin.nic.in)



No. 10/11/2008-Adm.III

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Government of India

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Ministry of Power

Shram Shakti Bhawan, Rafi Marg, New Delhi – 110001

Telephone No. 23715507; FAX No. 23717519

Date: 13.08.2008

To,

As per list enclosed

Subject: Annual Maintenance contract for comprehensive maintenance (including spare parts) of various telephone systems installed in the Ministry of Power.

Sir,

I am directed to say that Ministry of Power intends to enter into Comprehensive Annual Maintenance Contract for comprehensive maintenance (including spare parts) of various telephone system installed in the Ministry of Power (list enclosed at Annexure-I) at Shram Shakti Bhawan and Nirman Bhawan.

2. The general terms and conditions of the contract are indicated in the Annexure-III. The firm who are in the field of maintenance of telephone system/ EPABX system as per Annexure-I and have valid authorization (certificate of authorization for repair of concerned systems should be enclosed) may submit their best quotation in sealed cover addressed to the Section Officer, room No. 22, Ministry of Power, Shram Shakti Bhawan, Rafi Marg, New Delhi so as to reach him by 25. 8. 2008 on or before 3.00 PM.

3. The bid document should be accompanied by an earnest money as details at Annexure -I in the form of crossed pay order in the name of Pay & Account officer, Pay & Account Office, Ministry of Power.

4. Firms are also requested to quote rate for the items mentioned at Annexure -II which will be valid till the expiry of AMC.

Yours faithfully

(K.B. Nayyar)
Section Officer
2335-8267

Enclosure: Annexure I, II and III

Details of the systems to be covered under CAMC.

S.No.	Exchange Details	Quantity	Details of the systems	Installed in room No.	CAMC period	EMD required	Amount in Rupees	
							Rate without resident technician	rate with resident technician
1	Panasonic make system	6	Each with four digital extensions	208, 209, 413, 402, 405, 415 at Shram Shakti Bhawan	1.10.2008-30.9.2009	Rs. 10, 000/-		
2	Panasonic make system	1	7 digital extensions	205 at Shram Shakti Bhawan				
3	Panasonic make system	1	20 digital extensions	at Nirman Bhawan				
4	Nitsuka Make system	1	5 digital extensions	at Parliament House				
5	EPABX system	1	175 intercom line (contract will cover all telephone instrument, MDF with crones and wiring)	With all officer, Section and Unit at Shram Shakti Bhawan				
6	I+I Plan system	20	All Beetal make	All Plan systems installed at shram shakti Bhawan				
7	Siemens make system		20 Digital Extensions	206 , 201, 200 at shram shakti Bhawan			1.10.2008-30.9.2009	Rs. 5, 000/-

Note: Wiring and power backup system installed with all the system will be covered under Comprehensive Annual Maintenance contract .

Annexure-II
Amount in Rupees

S. No.	Subject	Rate	Installation and laying charges
1	2 Pairs cable (per mtr)		
2	3 Pairs cable (per mtr)		
3	5 pairs cable(per mtr)		
4	10 pairs cable (per mtr)		
5	15 pairs cable (per mtr)		
6	20 pairs cable (per mtr)		
7	25 pairs cable (per mtr)		
8	50 pairs cable (per mtr)		
9	SMF battery 12V 7 AH		
10	SMF battery 12V 15 AH		
11	SMF battery 12V 26 AH		
12	½ inch channel with clip		
13	1 inch channel with clip		
14	½ inch PVC pipe with fitting		
15	1 inch PVC pipe with fitting		
16	Telephone instrument (Panasonic make)		
17	MDF 10 Pairs		
18	MDF 20 Pairs		
19	Rojer		
20	Line code (Intercom)		
21	Line code (1+1 Plan)		
22	Line code (KTS)		
23	Hand set code		
24	1+1 Plan system (Beetal make)		

General terms and conditions

1. The scope of work covers **comprehensive maintenance (including spare parts) of all the Digital Key Telephone Systems mentioned at Annexure-I. Contract will also cover power backup systems installed with all the systems, all cabling including MDF and crone.**
2. The firm shall maintain the equipment as per manufacturer's guidelines and shall use standard components for replacement. **Until and unless written orders of the Section Officer (Admn. III-Section) are conveyed,** the original specification/ characteristics /features shall not be changed.
3. All the complaints received shall be attended immediately as follows:
 - i. Minor faults with in 4 working hours.
 - ii. Major faults within 24 working hours.
4. If the equipment is required to be transported to the firms/Manufacturer service workshop for repairs, the same shall be undertake at the risk and cost of the firm **and standby equipment has to be provided to keep the system operative.**
5. The replacement of the components **i.e. Main unit, trunk card, extentions card, all type of telephone instruments installed, all parts of power backup system, cable connector, connecting wire etc** will be free of any charges but if any cable replacement and SMF battery for power backup is required that may be on chargeable basis.
6. Firms are also requested to quote rate for the accessories items as mentioned at Annexure-II.
7. The firm will not be allowed to charge any extra amount for repair/replacement, if any, after entering in to the contract.
8. **The Dy. Secretary (A), Ministry of Power shall have the right to terminate the contract without assigning any reason, what so ever to the firm.**
9. On expiry of the contract after one year, the firm will have to hand over the system in **perfect working conditions** to the Ministry, failing which suitable amount will be deducted from the due payment & earnest money.
10. Payment shall be made **pro-rata on half yearly basis** at the end of every six months.
11. Penalty, if any, shall be deducted from the running payments.
12. The firm shall carry out preventive maintenance regularly and shall plan, as per schedule of quantities, so that maintenance is carried out in each equipment **atleast once in two months.**
13. Shifting of equipment within the building as and when required will be free of cost except fresh cabling and other items, if required.

14. Successful firm will have to provide a qualified Resident technician from 9.00 AM to 6.00 PM from Monday to Saturday and if necessary beyond 6.00 PM and on holiday including Sunday.
15. Resident Technician shall mark their daily attendance in a register maintained with the in-charge. There shall be no leave of any sort given to the resident technician from Ministry of Power side. If technician wants to be on leave, he shall have to inform in-charge and the AMC vendor. The AMC vendor on such request from Technician shall arrange a suitable substitute for that technician. If the AMC vendor fails to provide a substitute for absent technician then penalty of Rs. 200/- will be imposed per day on the vendor.
16. It may be noted that for the earnest money, cash or cheque will not be accepted under any circumstances. The quotations which are received without the earnest money (pay order) shall be summarily rejected and tenderers shall have no right to represent against it even if their quotation happens to be the lowest one.
17. The Firm should quote WCT & Service tax Registration number.
18. All rates quoted should be without tax/VAT.
19. The cover of the tender shall be superscripted as under: -

"QUOTATION FOR ANNUAL MAINTENANCE CONTRACT FOR COMPREHENSIVE MAINTENANCE (INCLUDING SPARE PARTS) OF VARIOUS MAKE TELEPHONE SYSTEM"